

St Elsewhere's, Parish		Date of Risk Assessment:	Assessment carried out by:			
What are the hazards?	Who might be harmed and how?	What are you doing already to control the risks ?	What further action is necessary?	Action by whom?	Action by When?	Completed
Narrow access to car park from busy road by bus stop	Pedestrians, other road users, people alighting from bus. Horses?	Make car park users aware.	Inform local authority (LA) as part of discussions	Designated liaison person		
Interface between public using permissive paths, and car park/site users	Lack of privacy for SSP	Signage indicating paths are permissive	Temporary suspension of use of path next to SSP. Discuss with neighbourhood groups.	Church warden		
Fire	SSP users neighbours	See general Church Fire Risk management policy.	Inform local fire officers of possible use as SSP and ask advice re: location/number of vehicles, potential fire hazards, and mitigation.	Churchwarden/designated liaison person		
			If open fire permitted, use existing fire pit, ensure water supply for dousing.	SSP users LA to confirm with users and ensure water supply.		
			Appropriate supervision of any open fire always, and fully doused at end.	SSP users LA to confirm with users and ensure water supply.		

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Slips, trips and falls	Any user or visitor to grounds or car park	Existing Church risk assessment and policy.	Review possible SSP site. Discuss with LA	Designated liaison person or Church warden (CW).		
Lighting at night eg access to temporary toilets.	SSP users, trips/falls risk	Motion sensitive lighting	Possible additional lighting. (E.g., torches provided).	Designated liaison or CW to discuss with LA.		
Health: Sanitation and waste management	All site users	Indoor toilets in church centre and youth centre (limited access and availability).	External temporary toilets for SSP	LA to provide and ensure 'pump out/waste disposal'		
Health: fresh water	All site users	Mains water supply to church and Youth centre. (limited availability)	Water 'tank' for SSP	LA to provide.		
Health: waste disposal	All site users	Limited bins for church and youth centre.	Additional bins for SSP and collection/emptying.	LA to provide		
Pressure on use of car park for youth activities, weddings/funerals limited space.	Risk of collision (other vehicles or people)	Users informed; alternative general parking nearby.	SSP availability restricted to out of school term times (youth activities finished). Car park unavailable weddings/funerals.	Liaison person/CW to inform LA.		

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Noise	Neighbours disturbed sleep	Outdoor activities finish by agreed times in the evenings.	Consider noise from SSP users in caravan close to housing. Agree with LA and SSP user reasonable activities and limits. Control dog barking.	LA with potential SSP users.		
			Encourage understanding by neighbours that caravan walls are thin and normal noise levels could be heard more easily.			
Concerns from community or neighbours	Church organisation and members, reputational damage; potential verbal abuse.		Consider public engagement events; leaflets; support from LA; local councils; elected MP. Local media; community police officers; neighbourhood watch; community magazine; Diocese communications team.	All Church members; agreed strategy with PCC; involve diocesan communications.	Ahead of starting SSP and ongoing.	
Uncontrolled animals: horses	Visitors and users of church site; health hazards, risk of injury,	Applying the animal welfare act (2006). Consider whether animals can be tethered.	Any tethered horses on field must be regularly checked. SSP unavailable in term time, or times of other use of the field.	Liaison person to inform LA.		
			Loose animals cannot be accommodated due to open nature of land.			

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Open site	SSP users by abuse, vandalism or hate crime.		Discuss with local police and LA. Report events to: <a href="https://www.stophateuk.org/">https://www.stophateuk.org/</a>	CW/liaison person and LA to consider security.		
Emergency access (fire escape, emergency vehicles)	All users	Existing policy	Maintain access and review	Ongoing (CW and health and safety officer).		
Main road nearby, open site.	Children hit by vehicles	Informing adult carers who ensure supervision.	Inform LA and SSP users	Liaison person/CW.		
Uncontrolled animals: dogs (barking/fouling/loose)	Visitors and users of church site; health hazards, risk of injury	Dogs not permitted on youth activities areas. Dogs kept on leads when walked on permissive paths. Bins for dog waste located on adjacent public footpath.	Maintain for SSP users.			